

Plan de formation

Introduction in Microsoft Dynamics 365 – Business Central

Objectif

This two-day instructor-led course examines the basic concepts of Enterprise Resource Planning (ERP), how typical user tasks in common application areas, such as Finance, Inventory, Purchases, and Sales.

Durée

1 jours (7 heures)

Prérequis

Before attending this course, students must have:

- Basic knowledge of Microsoft Windows and its functionality.

Profil du stagiaire

This course is intended for a partner that sells and implements the Introduction module to customers. The typical partner has an ERP background and is strong in accounting principles.

Plan de formation

Module 1: Microsoft Dynamics 365 as an ERP System

- Lesson 1: ERP System

Module 2: User Interface

- Lesson 1: Back and Forward Button, Address Bar, Search
- Lesson 2: The Ribbon
- Lesson 3: The Navigation Pane
- Lesson 4: The Status Bar
- Lesson 5: Pages
- Lesson 6: The Role Center

Module 3: User Personalization

- Lesson 1: Personalization and Configuration
- Lesson 2: Customize the Ribbon
- Lesson 3: Customize the Navigation Pane
- Lesson 4: Customize this Page
- Lesson 5: Customize a FactBox
- Lesson 6: Customize a FastTab
- Lesson 7: Customize a Chart
- Lesson 8: Customize Parts on the Role Center Page
- Lesson 9: Change the Profile and Role Center

Module 4: Basic Functionalities

- Lesson 1: Use Keyboard Shortcuts
- Lesson 2: Enter and Edit Information
- Lessons 3-10: Basic Functionalities
- Lesson 11: Search Information
- Lesson 12: FactBoxes
- Lesson 13: Post a Document
- Lesson 14: Navigate

Module 5: Master Data for Sales and Purchase Process

- Lesson 1: G/L Account Cards
- Lesson 2: Chart of Accounts Page
- Lesson 3: Customer Cards
- Lesson 4: Vendor Cards
- Lesson 5: Item Cards

Module 6: Process Sales and Purchases

- Lesson 1: Process Flows
- Lesson 2: From Purchase Order to Purchase Invoice
- Lesson 3: Create Purchase Invoices
- Lesson 4: From Sales Quote to Sales Invoice

Module 7: Technology Overview

- Lesson 1: Web Services Support
- Lesson 2: Multiple Client Support
- Lesson 3: Microsoft Dynamics 365 Development Environment
- Lesson 4: Multilanguage Functionality